

## SPICES BOARD

(Ministry of Commerce & Industry, Govt.of India)  
Sugandha Bhavan, N.H. By Pass, P.B. No.2277  
Palarivattom. P.O., Kochi-682025  
[www.indianspices.com](http://www.indianspices.com) Tel: 0484-2333610 to 616.

### Selection of Trainees in Quality Evaluation Laboratory of Spices Board at Narela Delhi [ Exclusively for Scheduled Caste(SC)/ Scheduled Tribe(ST) candidates ]

**Ref: Notification dated 13.06.2022**

No. of Trainees	: Trainee Analyst(Microbiology) – 1; A panel will be prepared for selection of trainees for future vacancies.
Educational Qualification	: <u>Trainee analyst (Microbiology)</u> : Bachelors degree in Microbiology from a recognised University/ Institute.
Eligibility	: 1. The upper age limit should not exceed 30 years as on the date of written test. 2. Those who are trained/ undergoing training in any of the department of the Spices Board are not eligible.
Tenure	: Two years.
Stipend	: Trainee Analyst(Microbiology) :Rs.20000/-per month.
Leave Eligibility	: One day per month.
Date, Time & Place of written test	: 28.07.2022 at 2.00PM QUALITY EVALUATION LABORATORY, SPICES BOARD SECTOR A-7, PLOT NO.5, NARELA,NORTH WEST DELHI,DELHI 110040, Ph: 011 - 27785379

#### **Instructions to candidates :**

- Eligible candidates may send their details as in Annexure-I along with scanned copies of resume, recent passport size photo, certificates (Proof for age, education, caste certificate, etc. and experience if any) email to “[sbqelnarela@gmail.com](mailto:sbqelnarela@gmail.com)” in advance, **on or before 18.07.2022.**
- \* **Candidates who were already applied as per notification dated 13.06.2022 need not apply again and their applications will be considered.**

The email should bear the subject titled as "*Application for Trainee Analyst--Microbiology*"

- Applications, which are not received in the prescribed format i.e. as per Annexure-I of the notification along with the supporting documents will not be considered.

- Candidate has to mention the appropriate trainee position he/she would like apply in the application form(Annexure-I). [Example “*Application for Trainee Analyst-Microbiology*” ]
- Candidates may send the application as a single PDF attachment in the following order (a) Annexure-I (b) Educational qualifications(in chronological order) (c) Caste/Community certificate (d) ID proof (e) Experience certificate, if any.
- If large number of applications are received, same will be shortlisted as per the criteria as decided by Spices Board.
- Spices Board reserves the right to modify/alter/restrict/enlarge/cancel the selection process, without assigning any reason. The decision of the Board will be final and no appeal will be entertained in this matter.
- The acknowledgement of applications received by email, if in order, will be sent between 5:00 to 5:30 pm on working days.
- Candidates are advised to check opportunities/notices in Board’s website [www.indianspices.com](http://www.indianspices.com) for updates and not to rely on information from 3rd party websites.

The written test shall be conducted as per the COVID-19 protocol/ guidelines of Ministry of Health & Family Welfare, Govt. of India.

Dated: 11<sup>th</sup> July 2022 .  
Kochi-25.

Director(Admn.)i/c  
Spices Board

Hindi version follows

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**Details to be sent via email**

The details may be sent by email with subject as “**Application for .....** .”

to

1.	Name:			
2.	Father/Guardian Name:			
3.	Sex:			
4.	Date of Birth:			
5.	Marital status:			
6.	Religion:			
7.	Category(SC/ST):			
8.	Nationality:			
9.	ID proof:			
10.	Phone no.:			
	Alternate no.:			
11.	Email id:			
12.	Address for communication:			
13.	Permanent Address:			
14.	Educational Qualification(Copies may be enclosed as attachment):			
	Exam	Specialisation/Subject	University/ Institute	Year of passing
				Percentage/ GPA
15.	Details of experience(if any) (copies may be enclosed as attachment):			
16.	Any other relevant information:			

**Declaration**

I hereby declare that the information furnished above are true, complete and correct to the best of my knowledge and belief. I am in possession of the documents in proof of the claim made in this application.

Date:

(Signature)

Place:

(Name)